

Dear Parent

Please read and sign this form for your student to attend Vo-Tech courses at the Pankow center. Students who attend the Pankow center, on Gratiout ½ mile south of Hall road, are responsible for transportation to Pankow and then back to LHN before 3rd hour. You need to be aware if your student is car pooling with another student.

The school timetable at Pankow is from 7:35-9:00 and all students must return to LHN by the beginning of 3rd hour. If students are late for 3rd hour they will receive a tardy, unless we hear from Pankow that there was a problem with dismissal. Our 3rd hour course begins at 9:33, which should give all students plenty of time to safely return to LHN by the beginning of the 3rd hour class.

When LHN has no school students are dismissed from courses at Pankow, although in the past some of our students have attended Vo-tech courses when we did not have school.

When LHN has ½ days our students are required to attend Pankow, they are dismissed early.

When students return to LHN they need to go directly to the library. Students should enter the school through the middle entrance at the front of the school building. If students need to change cloths they can do this in the rest rooms across the hall from the office and then go to the library.

Please note that the Vo-tech course is a double credit course and that the grade received will be doubled at LHN. If student behavior is not appropriate at Pankow they will be removed from the class, at any time, and will be given a course at LHN.

2 absent notes - If you are absent from school, you will need to bring in two notes, one for LHN and one for the Pankow School, give one to the office at Pankow. Students who have unexcused absences from Pankow may not receive credit from the Pankow office.

Students who skip Pankow and come to LHN 3rd hour will be suspended for a class cut.

It is a privilege to take courses outside the building; students need to conduct themselves in a manner that is appropriate at LHN.

Thank You

David Rochlitz
Guidance Director
Lutheran High North

Please return the bottom portion

Student Signature _____

I give permission for my student _____ to drive to their Vo-tech classes and to LHN after the course is completed at the Pankow Center.

Parent Signature _____